



OKANAGAN SPECIAL COLLECTIONS AND ARCHIVES

COLLECTING GUIDELINES

Our collecting activities are informed by geography. Although our collections focus on published materials and archives with a demonstrable tie to the Okanagan region, we also actively seek materials concerning the Similkameen and the Shuswap. Additionally, we collect materials with pertinence to the Boundary and Kootenay regions.

Our objective is to preserve and make accessible special texts pertaining to history, business, agriculture and viticulture, labour, literature and the arts, health, politics, travel, tourism, human and physical geography, resource development and engineering, geology, and region-specific biodiversity and natural history of our focus locales.

General Guidelines for Collecting Published Material

Okanagan Special Collections actively collects the following:

- Books written about our focus geographies
- Books written by authors located in our focus geographies at the time of publication
- Books by any author or on any subject published by local publishers
- Books written by UBC Okanagan Faculty, where primary authorship or editorship is evident
- Ephemera (brochures, posters, tickets, booklets) concerning our target geographies
- Self-published works corresponding with any of the above categories, including zines
- Maps, audio-visual or digital materials with pertinence or provenance tied to our focus geographies

General Guidelines for Collecting Archival Material

Okanagan Special Collections actively collects the following, regardless of format:

- Photographs
- Manuscripts
- Personal papers and family papers
- Records of business, society, or organizational activities
- Primary source audio/visual recordings

Aggregations of archival materials will be considered based on the following:

- Geographical coverage
- General condition (heavily damaged or contaminated records cannot be accepted)
- Significance to local history
- Completeness